

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**December 8, 2016**  
**LCS Library – 6:00 PM**

**Call to Order by Gary Nicholson, Board of Education President, at 6:02 PM**

**MEMBERS PRESENT:**

<b>Gary Nicholson, President</b>	<b>Terry Countryman</b>
<b>Deanna Lothrop, Vice President</b>	<b>Scott Rickett</b>
<b>Ray McIntosh</b>	<b>Kathy Dyer</b>
<b>Lynn Reichert</b>	<b>Sherri Wilson, District Clerk</b>

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Deborah Wilkinson, Administrative Intern**

**ADMINISTRATORS EXCUSED:**

**Sandra Rooney, Business Official**

**OTHERS PRESENT: Hannah Smithers; Michele Bariteau; Adrienne Teachout; Beth Faulkham**

**PRESENTATIONS:**

- TI NSpire Calculators and Technology in the Math Classroom: Mrs. Beth Faulkham and Ms. Adrienne Teachout demonstrated the TI NSpire Calculators and the way they are utilized in the math classrooms. They are currently being used in the Algebra I, Algebra II, and Foundations of Algebra classrooms. Students are engaged and responding well to this innovative technology.
- Administrative Internship: Deborah Wilkinson reported on her administrative internship thus far by reviewing the areas in which she has been involved. Those areas include: Grant writing; TI NSpire calculator implementation; English and Social Studies teacher grants for Professional Development trainings; Student discipline; Data collection and E Doctrina training for data analysis. Mrs. Wilkinson thanked the Board and Administration for allowing her to pursue her administrative internship at Lyme Central.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Deanna Lothrop, and seconded by Scott Rickett - Motion is approved 7– 0.

**1. Approval of Minutes:**

- November 10, 2016 - Regular Meeting
- November 15, 2016 – Special Meeting

**2. Approval of Buildings and Grounds requests:**

- March 4, 2017: Boy Scouts of America Blood Drive, Jordan Walker – LCS Cafeteria – 8:00-3:00 pm
- December 21, 2016: Lyme Youth Commission CPR Training, Heather O'Brien – LCS Classroom with projector – 6:00PM – 9:00 pm

**3. Conferences and Workshops:**

- November 15, 2016: Brenton Goodhart - Fort Drum RISE Life Science Training – Belleville Henderson CSD – 8:00 - 3:00 pm
- November 21, 2016: Beth Faulkham – Math Teachers Focus Group – Jeff- Lewis BOCES – 8:30 – 10:00 am
- November 29, 2016: Beth Faulkham & Adrienne Teachout – Be N-Spired Training – Jeff-Lewis BOCES – 9:00 – 2:00 pm
- December 1, 2016: Deborah Wilkinson – Fort Drum Rise STEM Initiative – Belleville Henderson CSD – 8: -3:00 pm
- December 5, 2016: Christine Trottier/Sarah McClusky – FOSS Training #2 – Belleville Henderson CSD - 8:00 -3:00 pm
- December 6, 2016: Alanni Piroli – Career Day Planning – Thousand Island CSD – 12:00-3:00 pm
- December 8 & 9, 2016: Pat Gibbons – Assistant Superintendent Curriculum Meetings – 3:00-4:00 pm & 1:00-3:00 pm
- December 9, 2016: Alanni Piroli – JL ACD Meeting #2 – Paddock Club, Watertown – 1:00-3:25 pm
- December 13, 2016: Irene Sullivan – FOSS Training, Stone Soup/Henny Penny – Belleville Henderson CSD – 8:00-3:00 pm
- December 16, 2016: Stacey Linkroum – Dyslexia, Dyscalculia, Dysgraphia – Indian River CSD – 8:00-4:00 pm
- January 9-13, 2017: Adrienne Teachout – EYW2 Training #2, Fort Drum RISE – Austin, TX
- January 18; March 3; April 12; May 31, 2017: Stacey Linkroum – RSE-TASC Special Ed. Professional Leadership Institute – JL BOCES – 9:00-12:00 pm or 12:00-3:00 pm

- **Approval of Financial Reports:** October, 2016
- Treasurer's Report, October 2016
- General Fund Warrant # 13
- Supplemental Fund Warrant # 12
- School Lunch Fund Warrant # 9
- Federal Fund Warrant #6

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:**

- Policy #1005, Code of Conduct, language revisions were discussed
- Deborah Wilkinson, Administrative Intern, reported on her internship at Lyme Central thus far

3. **Board Information:**

- NYSSBA Annual Conference will be held in Lake Placid on October 12-14, 2017. Will provide more information for those interested as it becomes available.
- January 19, 2017 - JLSBA Dinner Meeting
- February 2, 2017 – JLSBA Dessert Workshop

4. **Board Information:**

- November 29, 2016: Field Trip Sources of Strength Peer Leaders, Alanni Piroli/Stacey Linkroum – Ramada Inn, Watertown, NY – 8:30 – 1:30 pm
- December 2, 2016: Field Trip Gr. 5, Tammy Ditch – Toys for Tots Walmart Shopping, Sci-Fi Center – Watertown, NY – 8:45 – 2:30 pm
- December 5-9, 2016: National Honor Society Food Drive, Marilyn Peters – LCS
- December 5-16, 2016: Fundraiser, Class of 2022 - Wise Guys Gift Card - Eric Heath/Dan Lawson
- December 7 & 14, 2016: Fundraiser, Class of 2017 – Bake Sale – During Holiday Concerts, 6:00-7:30 pm
- December 8, 2016 – January 26, 2017: Fundraiser, Varsity Club – Lyme Team Sports Items Sales – Tammy McIntosh
- December 9, 2016: Fort Drum Band Concert, Christine Rickett - Gr. PreK-12 – LCS Gymnasium – 8:30 – 9:25 am
- December 12, 2016: Field Trip, Gr. 5-12 – Ryan's Story – LaFargeville CSD – Gr. 9-12 am, Gr. 5-8 pm  
Chaperones: AM - J. Shepard; M. Peters; A. Piroli; B. Davis PM – T. Ditch; L. Caramanna; M. Farmer; K. Jessman
- December 16, 2016: Gingerbread Man Party – Gr. Pre-K, Irene Sullivan/Pam Murray – LCS Cafeteria – 1:30 -2:30 pm
- January 27, 2017: Field Trip – Bi-County Chorus, Helen Timerman – South Jeff CSD – 8:00 – 3:40 pm
- January 28, 2017: Field Trip – Bi-County Chorus, Helen Timerman – South Jeff CSD – 8:00 – 3:40 pm
- April 13, 2017: Teddy Bear Picnic – Gr. Pre-K, Irene Sullivan/Pam Murray – LCS Cafeteria – 1:30 -2:15-pm

5. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education takes action to approve the adoption of the following policies:

- #0010 – Code of Ethics for All District Personnel
- #0015 – Equal Opportunity and Nondiscrimination Policy
- #0020 – Drug-Free Workplace Policy
- #0021 – Tobacco and Nicotine Use Policy
- #7004 – Admission of Non-Resident Students

Motion for approval by Terry Countryman, seconded by Lynn Reichert, with motion approved 7– 0.

6. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education takes action to approve the adoption of the following policy, with the language revisions as stated below for Article IX:

- #1005 – Code of Conduct – Article IX, *All written notifications to parents/caregivers regarding student behavior/discipline will be sent by the Building Principal.*

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 7 – 0.

7. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education takes action to approve, by roll call vote, the continued participation in the Tri-County Energy Consortium Solar Project.

<b>Board Member</b>	<b>Voting</b>
Gary Nicholson	Yes
Deanna Lothrop	Yes
Kathy Dyer	Yes
Ray McIntosh	Yes
Scott Rickett	Yes
Lynn Reichert	Yes
Terry Countryman	Yes

Motion for approval by Ray McIntosh, seconded by Deanna Lothrop, with motion approved 7 - 0.

8. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education takes action to approve, upon the recommendation of Superintendent Morrison, the **Tenure Correction** for the following personnel. Effective retroactively with the dates of September 1, 2016, and September 30, 2016 in the areas of:

- Adrienne Teachout – Mathematics  
September 1, 2016
- Brenton Goodhart – Science  
September 30, 2016

Motion for approval by Kathy Dyer, seconded by Ray McIntosh, with motion approved 7 – 0.

9. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education takes action to approve the Section III Combining Contract between Lyme Central School and Thousand Island Central School allowing Lyme students to participate in sporting events with the Boys’ and Girls’ TICSD Lacrosse Teams at all levels of competition for the 2016-17 school yr.

Motion for approval by Kathy Dyer, seconded by Ray McIntosh, with motion approved 7 - 0.

10. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education takes action to approve the Section III Combining Contract between Lyme Central School and Thousand Island Central School allowing Lyme students to participate in sporting events with the Boys’ TICSD Football Team at all levels of competition for the 2017-18 school yr.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 – 0.

11. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education takes action to approve the Sports Contract between Lyme Central School and Watertown Central School allowing a Lyme student to participate, in practices only, with the Girls’ WCSD Track Team at the varsity level for the 2016-17 school yr. The student will represent Lyme Central School in track meet competitions.

Motion for approval by Kathy Dyer, seconded by Ray McIntosh, with motion approved 7 – 0.

12. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education takes action to approve the Section III Combining Contract between Lyme Central School and General Brown Central School allowing Lyme students to participate in sporting events with the Girls’ GBSCD Softball Team at the Varsity level of competition for the 2016-17 school yr.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 7 – 0.

13. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 7 – 0.

**ADMINISTRATIVE REPORTS:**

Director of Pupil Services Report  
 Superintendent Report  
 School Health Report  
 School Health Report  
 Transportation Report

**CORRESPONDENCE AND COMMUNICATIONS**

- 14. Correspondence Log - November, 2016
- 15. Calendar of Events - December, 2016

**RECOMMENDATIONS AND ACTION**

16. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District takes action to:

- **Add one (1) Substitute Teacher position**

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 7 – 0.

17. **Board Action:** Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by, Lynn Reichert, and seconded by Kathy Dyer  
 Motion is approved 7 - 0.

- (A) Retirements: None at this time
- (B) Resignations as listed: None at this time
- (C) Appointments including Coaches:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Christina Harte	Substitute Teacher	NYS Certification-\$85.00 per day	N/A	December 9, 2016

- (D) PAID Coaching Appointments as listed: None at this time

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

18. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Christina Harte – Substitute Teacher**

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 7 - 0.

**ITEMS FOR NEXT MEETING – January 12, 2017**

- Review of IEP Independent Evaluator Policy
- 2016-17 Budget Discussion
- Bond Purchases, Pros and Cons
- Capital Find Balance Vote

**EXECUTIVE SESSION:** There was no Executive Session held.

**Motion for Adjournment:** **There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Dyer, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 7 – 0. Time adjourned, 7:02 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, *December 12, 2016*.
- All minutes are unofficial until approved by the Board of Education